

The title is set against a background of a colorful, abstract fiber art piece with swirling patterns in shades of red, orange, yellow, and blue.

# Michigan Fiber Festival Vendor Guidelines & Rules

- Vendors will display signage with their business name within their booth space. No other signage is allowed to be put up by vendors outside of their booth.
- Vendors will be evaluated each year. Pre-Registration will not guarantee a space for the following year. However, vendors will be notified within 90 days after the festival if they are accepted. When accepted, if you have pre-registered, you will be given your same booth space. Discount for Pre-registrations is still in effect.
- Any vendor who does not pre-register before 3:00 pm on the last day of the festival forfeits any rights for the same booth privileges or discounts. They will be considered a new vendor and need to reapply to the waiting list for open spaces.
- Vendors will follow check-in and set up regulations. Only exceptions will be with Chairperson Pre-Approval. There will be NO parking in front of buildings before set up time.
- There is NO parking of vehicles outside buildings at anytime, without written permission of the chairperson.
- All vendors will park vehicles and supply vehicles in designated vendor parking areas.
- Vendor vehicles will display the vendor parking pass in the window at all times.
- There will be NO animals in vendor booths. This includes animals for sale or pets.
- All items will be priced on the item or with signage.
- No more than 10% of vendor stock can be outside the listed appropriate products, or listed on the vendor's application.
- Vendors who wish to distribute informational material outside of their vendor booth may do so only at the location designated for that purpose.
- Any vendor who leaves festival early will automatically be restricted from attending as a vendor in the future. The only exception is with vendor chair pre-approval or act of God.
- Numbers of vendors allowed in the future will be limited to growth of traffic attending. These numbers will be reviewed by the board and committee chair to set total allowed each year.
- New vendor applications will be analyzed and accepted by the "need of the festival" not by date or first come first served.
- New vendors will be required to submit a one time \$10.00 processing fee, which is non-refundable, to be added to the waiting list.
- All tables in booths must be covered with table coverings of some kind. Each inside booth is given one table; other tables are \$9.00 each.
- In any dispute, all decisions of the Festival Committee Chair and Board are final.
- **Please leave your pets at home....remember that NO pets are allowed on the fairgrounds!**